



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE 2018-04-10 10:05 - School Board Operational Meeting

AGENDA ITEM ITEMS

CATEGORY CC. BOARD POLICIES

DEPARTMENT Compensation (Human Resources)

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

ITEM No.:
 CC-8.

TITLE:
 Proposed Revised Job Description for the Process Analyst, Procurement & Warehousing Services Position

REQUESTED ACTION:
 Approve the proposed revised job description for the Process Analyst, Procurement & Warehousing Services Position. This is the **First** reading.

SUMMARY EXPLANATION AND BACKGROUND:
 The job description for the Process Analyst, Procurement & Warehousing Services position is being revised to better align the qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on March 18, 2018. See attached Executive Summary.
 Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction **Goal 2: Continuous Improvement** **Goal 3: Effective Communication**

FINANCIAL IMPACT:
 There is no additional financial impact to the District.

EXHIBITS: (List)
 (1) Executive Summary (2) Job Description (3) Memo to Withdraw

BOARD ACTION:
 (For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Maurice L. Woods	Phone: 754-321-2610

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Approved In Open Board Meeting On: _____

By: _____

School Board Chair